

**BOARD OF SELECTMEN
MINUTES OF MAY 31, 2016
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, James A. Gagner Jr., Vice-Chairman, Marc W. Richard, Clerk

ATTENDEES: See attached listing

Chairman Nardi called the meeting to order at 7:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague acknowledged.

Minutes

Motion to approve the minutes of March 24, 2016 as written, by Mr. Richard; second: Mr. Gagner – unanimous.

Old Business

St. Light Conversion Project – TANKO, Contract Agreement discussion, possible vote
Tabled to a future meeting.

Sewer Dept. – Continued discussion on Sewer Dept. office location

Discussion continued on the matter. Mr. Richard would prefer to leave things as is. Mr. Gagner feels there is insufficient information to warrant the move. Mr. Nardi concurs with his colleagues. Sewer Commissioner, Howard Moulson added that he has spoken with Veteran's Agent; who has no objection to the move. Motion to leave the Sewer Department Office as it stands, by Mr. Richard; second Mr. Gagner – unanimous. Mr. Moulson added they would now consider plan B.

BOH -Recycling proposal

Ms. Rachel Carney from the Board of Health office, spoke to the Board about the proposed recycling program offering them a synopsis of anticipated costs and possible savings with some changes to the current rubbish collection method. She spoke to the grant application being prepared by her office and the benefits to be gained by the funds. There some additional discussion on the matter, there was a consensus of the Board to move forward. Motion to prepare a letter from the Board in support of the Town Recycle Program, by Mr. Gagner; second: Mr. Richard – unanimous.

Comments & Concerns

Mr. Stanley Soltys asked for some clarity in the language used when posting the most recent Executive Session meeting. Mr. Nardi offered the response.

Correspondence

The Board reviewed the following:

1. The Town of Palmer has cordially invited us to participate in celebrating their 300th Anniversary during their parade which is scheduled for Saturday, October 15, 2016. Any marching bands, floats and civic groups are encouraged to attend. For more information, please contact the Selectmen's office. *Noted – request was made to pass along information to QRSD, Boys & Girls Scouts.*
2. Notice of Public Hearing, Regional Animal Control Committee Palmer Interim Regional Dog Pound. Thursday, June 2, 2016 at 1:30 PM. Palmer Police Station meeting room. *Noted*

CDBG/FY14 Housing Rehab:

Discharge of Lien on Real Estate (4) property liens, discussion, vote, Chairman's notarized signature:

Project: Pine St. Wheelwright MA

Project: River Street, West Warren MA

Project: Chapel Street, West Warren MA (2 liens)

Motion to have Chairman sign the 4 Discharge of Liens, by Mr. Gagner; second: Mr. Richard – unanimous.

Sewer Dept.: Request by Commissioners re: employee vacation, discussion, possible vote

Sewer Commissioner, Howard Moulson gave the Board a brief statement as to the situation within the Department with regards to the retirement of an employee and the vacancy in the department that continues to this day. The Commissioner's request to have the Board consider either rolling over or paying out unused vacation time earned by two employees. There was discussion on the matter; Mr. Gagner is willing to consider options. Mr. Richard remarked that the request is prohibited by the Personnel By-law. Mr. Gagner requested the matter be tabled, to determine best course of action. Mr. Nardi suggested that inquiry be made to Town Council. There was a consensus of the Board to table and reach out to TC.

Fire Dept.: 3rd Qtr. Ambulance Abatements: discussion, possible vote

Mr. Richard read the Abatement schedule. Motion to allow and write off amounts as presented, by Mr. Gagner; second: Mr. Richard.

Fire Dept.: Fire Fighter Call Salaries, discussion, possible vote

Mr. Gagner stated he would abstain from the discussion. Mr. Nardi read request. Following a brief discussion, Motion to approve request by Mr. Nardi; second; Mr. Richard – 1 abstention (Gagner)

FY 16 Year End Line Transfers: - Request by Fire Department

Transfer \$2,000 from Fire Dept. Training to Ambulance Payroll
Transfer \$2,000 from Ambulance Expense to Ambulance Payroll

Motion to approve transfer request, by Mr. Nardi; second: Mr. Richard – 1 abstention (Gagner)

Treasury Warrants and Invoices

Motion to approve the following warrants made by Mr. Richard; second: Mr. Gagner – unanimous

Date: 5/30/2016

| <u>Warrant #</u> | <u>Amount</u> |
|------------------|-------------------|
| 161 | 37,338.64 |
| 162 | 748,222.15 |

New Business

Mr. Gagner wished the Quaboag Cross Country team good luck in the State Finals.

Mr. Richard wished to thank all parties' involved, for their efforts and hard work in making the Memorial Day Parade a success.

Mr. Nardi asked his colleagues if they had any objections to setting the Board's meetings to the bi-weekly summer schedule. There was no opposition.

Next Meeting Date: Tuesday, June 14, 2016 @ 7:00 PM

Motion to Adjourn made by Mr. Gagner; second: Mr. Richard – unanimous at 7:48 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

Marc Richard, Clerk